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| CATEGORY | **4** | **3** | **2** | **1** |
| **Writing Process** | Student devotes a lot of time and effort to the writing process (prewriting, drafting, reviewing, and editing). Works hard to make the story wonderful. | Student devotes sufficient time and effort to the writing process (prewriting, drafting, reviewing, and editing). Works and gets the job done. | Student devotes some time and effort to the writing process but was not very thorough. Does enough to get by. | Student devotes little time and effort to the writing process. Doesn't seem to care. |
| **Required Elements** | The book includes all required elements as well as additional information. | All required elements are included in the book. | All but 1 of the required elements are included in the book. | Several required elements were missing. |
| **Graphics -Relevance** | All graphics are related to the topic and make it easier to understand. | All graphics are related to the topic and most make it easier to understand | All graphics relate to the topic. | Graphics do not relate to the topic. |
| **Accuracy of Facts** | All facts presented in the book are accurate. | Almost all facts presented in the book are accurate. | Most facts presented in the book are accurate. | There are several factual errors in the book. |