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| CATEGORY | **4** | **3** | **2** | **1** |
| **Sentences & Paragraphs** | Sentences and paragraphs are complete, well-constructed and of varied structure. | All sentences are complete and well-constructed (no fragments, no run-ons). Paragraphing is generally done well. | Most sentences are complete and well-constructed. Paragraphing needs some work. | Many sentence fragments or run-on sentences OR paragraphing needs lots of work. |
| **Grammar & spelling (conventions)** | Writer makes no errors in grammar or spelling. | Writer makes 1-2 errors in grammar and/or spelling. | Writer makes 3-4 errors in grammar and/or spelling | Writer makes more than 4 errors in grammar and/or spelling. |
| **Mechanics** | Capitalization and punctuation are correct throughout the book. | 1 capitalization and/or punctuation error in the book. | 2-3 capitalization and/or punctuation errors in the book. | More than three capitalization and/or punctuation errors int the book. |
| **audience** | Demonstrates a clear understanding of the potential reader and uses appropriate vocabulary. Anticipates reader's questions and provides thorough answers appropriate for that audience. | Demonstrates a general understanding of the potential reader and uses vocabulary appropriate for that audience. | Demonstrates some understanding of the potential reader and uses vocabulary appropriate for that audience. | It is not clear who the author is writing for. |
| **Glossary** | Glossary was complete and included all needed words- the definitions were extremely well written for the target age group. | Glossary was mostly complete and included all needed words- the definitions were well written for the target age group. | Glossary was complete and included the majority needed words- the definitions were somewhat written for the target age group. | Glossary was not complete and only included a few of the needed words- the definitions were not written well for the target age group. |